

February 1, 2007

Numbered Memorandum RM 07-06, "NWM 05.2007 RACO 2007, Nominations for Archivist Achievement Award in Records Management"

Attached is a memorandum from NARA announcing that NARA will recognize outstanding achievements in Federal records management at RACO 2007, on Tuesday, May 8, 2007.

Susie Jones

for
Sharon A. Evelin

-----Original Message-----

From: RM Communications [<mailto:RM.Communications@nara.gov>]

Sent: Monday, January 29, 2007 11:51 AM

Subject: NWM 05.2007 RACO 2007, Nominations for Archivist Achievement Award in Records Management

January 29, 2007

NWM 05.2007

MEMORANDUM TO FEDERAL AGENCY CONTACTS: RACO 2007, Nominations for Archivist Achievement Award in Records Management

I am pleased to announce that the National Archives and Records Administration (NARA) will again recognize outstanding achievements in Federal records management at our annual Records Administration Conference, RACO 2007, on Tuesday, May 8, 2007 at the International Trade Center-Ronald Reagan Building in Washington, DC.

The Archivist's Achievement Awards recognize outstanding Federal records management programs or activities. The awards provide a way for agencies to learn more about noteworthy records management activities in the Federal Government and highlight model programs.

To assist NARA in identifying noteworthy nominees, please submit nominations that you think represent outstanding records management activities. Award selections are made

based on evaluations of the nominations received. You may nominate any Federal entity deserving of special recognition, including your own agency.

Please submit your nomination directly to NARA and provide: the name of the agency and/or program being nominated; an agency contact; a brief description of the agency's achievement in records management; documentation that supports your nomination; and your name, telephone number, address, and e-mail address.

We must receive all nominations no later than March 9, 2007. Nominations may be submitted by mail, fax, or e-mail to RM Communications, NARA, Modern Records Programs (NWM) Room 2100, 8601 Adelphi Road, College Park, MD 20740, by fax to 301-837-3697, or by e-mail to RM.Communications@nara.gov

If you have any questions or need additional information, please contact Susan Cummings at 301-837-1636 or by e-mail at Susan.Cummings@nara.gov.

Additional RACO 2007 information, including conference registration information, is available at the NARA web site at <http://www.archives.gov/records-mgmt/training/raco2007.html>. We will periodically update this site as more information becomes available.

We look forward to seeing you at RACO 2007.

PAUL M. WESTER, JR.
Director
Modern Records Programs